



Barbering, Cosmetology, and Esthetics Public Meeting Minutes

Barbering, Cosmetology & Esthetics Board

Monday, October 21, 2024 at 9:00 AM EDT to Monday, October 21, 2024 at 3:00 PM EDT

7 Eagle Sq, Concord NH 03301

Members Absent:

Members Present: Jeanne Chappell – Chair(JC), Sarah Joe(SJ), Breanna Neal(BN), Sarah Partridge(SP), Donna Woodsom (DW)

Staff Present: Alex Fisher – Board Administrator, Elizabeth Eaton Esq. – Board Counsel

I. Call to Order – JC called the meeting to order at

II. Approval of Public Minutes from September 16, 2024

Motion: Upon a motion by SP with a second by BN, the board voted to approve the public minutes from the September 16, 2024 meeting. JC abstained.

III. New Business

A. 2025 Meeting Dates

1. The board approved the following meeting dates for 2025.

1/13/25

2/10/25

3/17/25

4/14/25

5/19/25

6/16/25

7/21/25

8/18/25

9/15/25

10/20/25

11/17/25

12/15/25

IV. Public Appearances/Hearings

A. Jeffrey Cogar - Application Show Cause - CBC - 9:30am

Motion: Upon a motion by JC with a second by SP, the board voted to continue the hearing.

V. Administrative Rules and Legislative Topics

A. SB 369

1. Board attorney Elizabeth Eaton provided the board with an update related to SB 369 and the posting requirements for board meetings, public comment parameters as well as documents being posted on the website.

B. HB 518

1. Board attorney Elizabeth Eaton provided the board with an update related to HB 518 and the effects on the board.

VI. Public Comment

VII. OPLC/Board Administrator Updates

A. Board Vacancies

1 Manicurist

1 Tanning Facility Owner

B. Number of applications since 7/15/24

Granted -

Cosmetology - 11

Cos Apprentice - 36

Shop Instructor - 5

Shops - 10

Manicurist - 8

Esthetician - 8

VIII. Non - Public

Non-Public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

Motion: Upon a motion by JC with a second by SP, the board voted to go into non public session at 9:54AM. Roll call vote passes 5-0.

IX. Sealing of Non Public Minutes

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

Motion: Upon a motion by SP with a second by JC, the board voted to seal the non public minutes. Roll call vote passes 5-0.

X. Next Meeting Date - November 18, 2024, at 9:00am

XI. Adjournment

-The meeting adjourned at 12:46pm.